



# PULASKI ACADEMY

## FINANCIAL AID APPLICATION CHECKLIST

- ❑ Create and complete an online application with SSS (School Student and Services) by February 1st. **After February 1<sup>st</sup>**, know that consideration is on a first-come-first-serve basis as long as funding is still available.
- ❑ Submit the PFS (Parent Financial Statement) and your payment of \$55.00 to SSS. Once paid, you then will have access to the “MY DOCUMENTS” tab in your SSS Family portal, to upload “**REQUIRED DOCUMENTS.**”
- ❑ Completed and signed the **2022-2023 SCHOOL/ORGANIZATION FINANCIAL AID APPLICATION (SOFAA)**, upload to SSS under required documents and submit a copy to the Admission Office.
- ❑ Upload to SSS completed and signed **2021 US Tax Returns (new applicants will also need to upload 2020) with all supporting schedules, W-2s and/or 1099s** under required documents by **March 1<sup>st</sup>**. \*If self-employed, must include supporting documents.

**Do Not Forward These Documents to Pulaski Academy.**

Once required documents are submitted, SSS can proceed to the “**VERIFICATION**” process, which must be done before committee reviews application for an award.

- ❑ Paid your “**Tuition Deposit**” to Pulaski Academy for the 2022-2023 school year. **Must be enrolled (accepted and deposit paid) before financial aid will be considered.**
- ❑ Go back to the SSS website, double-check that you have completed the above required steps, so that your application may be verified by SSS. **Once the verification process is completed and you have enrolled, the deposit is paid, only then will your application be reviewed by the Financial Aid Committee.**
- ❑ After your award letter is received, you **must SIGN AND RETURN to the Admissions Office the “FINANCIAL AID CONTRACT” form.** Once the contract is returned, your award will be posted to your FACTS account.